

HELP OUT

How the Sangha keeps the temple sparkling

- Toss anything that attracts bugs/rats into covered trash cans
- Sweep up crumbs after refreshments & wipe up spills
- Report or clean up messes immediately

Sign up to be a Temple Keeper – see whiteboard calendar

Note: For indoor jobs, you must be a keyholder OR coordinate with a keyholder OR how about get together with your temple activity group & group clean?

- Sweep floors (common area, kitchen, bathrooms)
- Mop floors (common area, kitchen, bathrooms)
- Take out garbage (1 office + shredder, 2 bathroom, 1 common area, 2 kitchen)
- Clean toilets, refill toilet paper, towels, soap dispenser(s)
- Clean kitchen surfaces, do/put away dishes, refill towels & soap dispenser near handwashing sink
- Clean up litter inside, trim dead foliage from houseplants
- Clean up litter outside, rake leaves, sweep rocks back into place
- Weed flower beds & grounds
- Polish windows, especially fingerprints

Supplies: Paper towels are in the cabinet by the women's bathroom, bathroom cleaning supplies are in the disabled access stalls, mopping supplies/keys/soap refills are in supply closet by the chest freezer (need key), brooms are in the bathroom hall & kitchen, garbage bags are under the kitchen coffee maker/tea counter.

Gratitude to those *wonderful* Temple Keepers who already . . .

- Clean & mop the entire hondo area (chapel)
- Clean & mop the nokotsudo (memorial room/urn area)
- Clean the minister's residence
- Beautify the garden
- Build improvements & make repairs
- Participate in quarterly & annual deep-cleanings of altar & temple
- And consistently do everything else above

Thank you thank you thank you!